



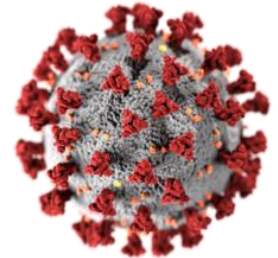
elsby & co

Business Advisors | Taxation Advisors | Accountants

How to set up your Government Gateway ID

(You will need this when applying for the Self-Employment Income Support Scheme)

Link for creating a government gateway account: https://www.gov.uk/personal-tax-account/sign-in/create-account?_ga=1529075290.1578561265



We tested out the steps:

1. Asks for an email address
2. Emails a code to your email address to confirm
3. Asks to setup a password
4. Setup recovery details
 - a. A memorable word
5. Gives you a user ID
6. Sign in with the user ID & password created above
7. Select account type (individual)
8. Setup additional security info (text message)
9. Enter mobile number
10. Enter code received by text to verify
11. Confirm who you are
 - a. First name & Last name
 - b. NI number
 - c. Date of birth
12. Choose way of being identified
 - a. Multi choice security questions (example credit card provider from a list) or;
 - b. Passport questions (need passport to hand) or;
 - c. P60 – most recent P60 (19/20)
13. Confirm happy for HMRC to use credit agency to check your details
14. Enter house number and post code
15. Select address
16. Multiple choice questions
 - a. Which address have you been at previously (4 options)
 - b. When did you last open a mail order or credit facility (list of dates)
17. Failed, used passport instead
18. Identity confirmed
19. Account complete!

You can find out more at our Coronavirus news page:
<https://www.elsbyandco.co.uk/coronavirus>